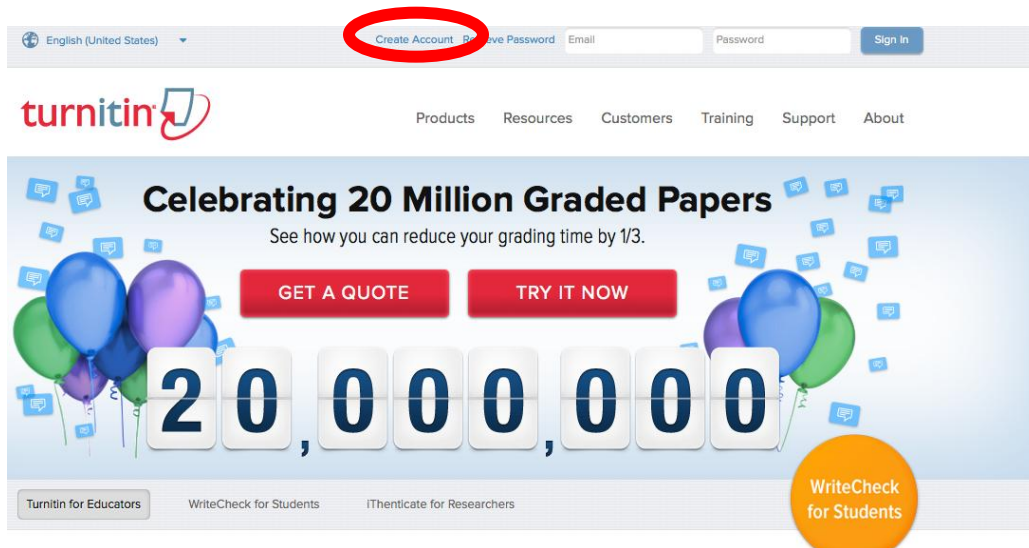


DIRECTIONS FOR TURNITIN.COM

To create an account and enroll in class:

1. Go to <http://www.turnitin.com/>
2. Click on the Create Account link at the top of the screen



3. Click on the link at the bottom that says "student"



The screenshot shows the 'Create a User Profile' form. The form has a title 'Create a User Profile' and a section titled 'Have You Ever Used Turnitin?' with a paragraph of text. Below this are two input fields: 'Email address' and 'Password (Login to Turnitin)'. There is a link for 'Forgot your password? Click here.' and a section titled 'Create a New Account' with a paragraph of text. At the bottom, there are three radio buttons: 'student' (circled in red), 'Instructor', and 'Teaching assistant'.

4. Enter your class ID
5. Enter "gochaps" (no spaces no caps)
6. Enter your First name
7. Enter your Last Name

Create a New Student Account

class ID information

All students must be enrolled in an active class. To enroll in a class, please enter the class ID number and class enrollment password that you were given by your instructor.

Please note that the password and pincode are case-sensitive. If you do not have this information, or the information you are entering appears to be incorrect, please contact your instructor.

class ID

class enrollment password

user information

your first name

your last name

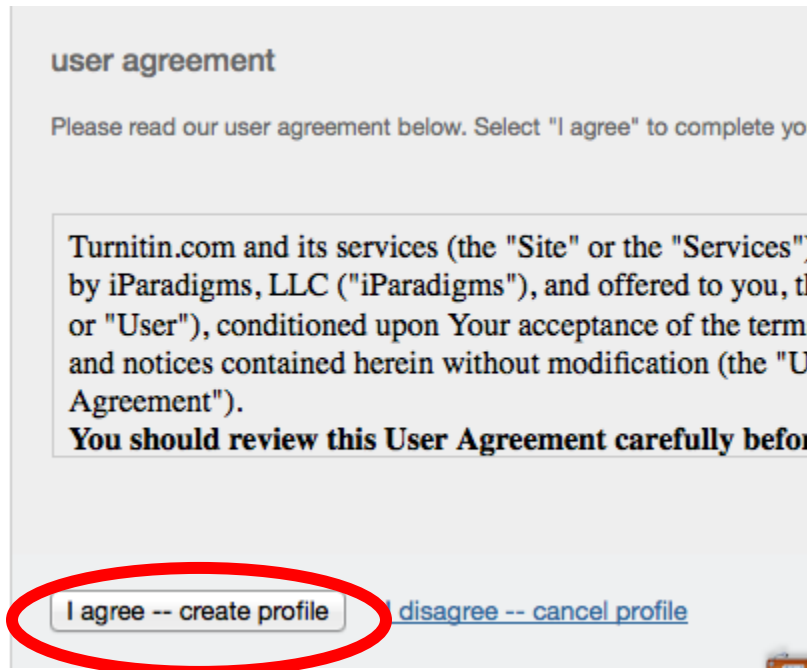
8. Enter your **school email** address
9. Enter in your **school email password**
10. Confirm your password
11. Complete the secret question

Next, please enter a secret question and answer combination. You will be asked for this combination if you ever forget your password and need to reset it.

secret question

question answer

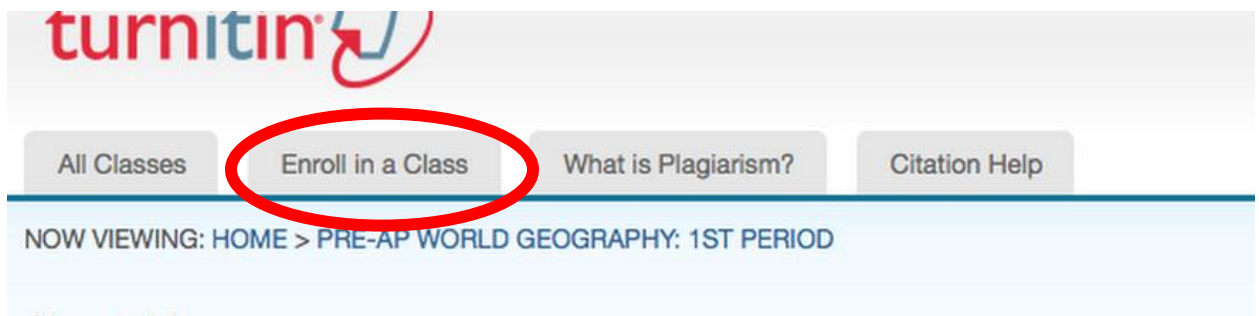
12. Read the user agreement and click "I agree-create profile"



****YOU HAVE NOW SUCCESSFULLY SET UP A TURNITIN.COM ACCOUNT****

If you already have an account to enroll in class:

1. Click on enroll in class



2. Enter your class ID

3. Enter "gochaps" (no spaces no caps)

About this page

To enroll a class, enter the class ID and enrollment password and click submit. If you do not have a class ID

Enroll in a class

class/section ID: *

enrollment password: *

gochaps

submit

4. Click submit and you are now enrolled in the class.

To submit an assignment:

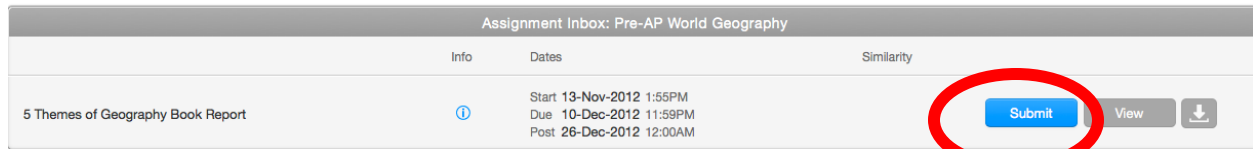
1. Click Pre-AP World Geography

From your homepage, you can submit a paper. For more information on how to submit, please see our [neip page](#).

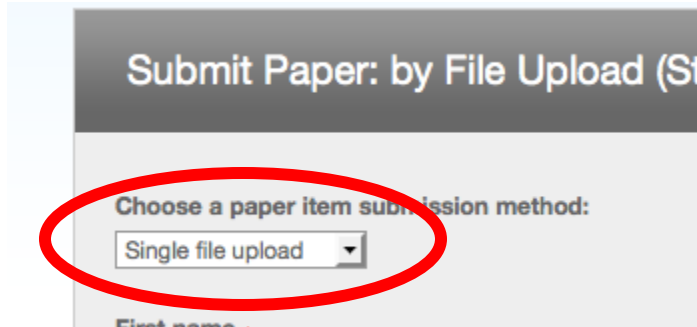
Westlake High School: Westlake High School		
Class ID	Class name	Instructor
5782811	Pre-AP World Geography (1st Period)	Keller, Aimee

2. Click the blue Submit button next to the assignment

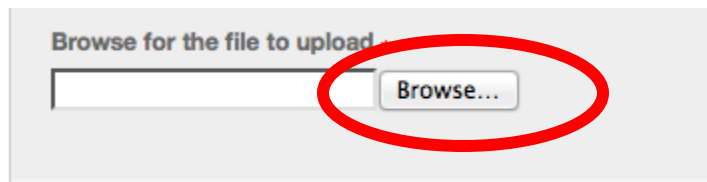
This is your class homepage. To submit to an assignment click on the "Submit" button to the right of the assignment name. If the Submit button is grayed out, no submissions can be made to the assignment. If resubmissions are allowed the submit button will read "Resubmit" after you make your first submission to the assignment. To view the paper you have submitted, click the "View" button. Once the assignment's post date has passed, you will also be able to view the feedback left on your paper by clicking the "View" button.



3. Make sure paper item submission method says single file upload

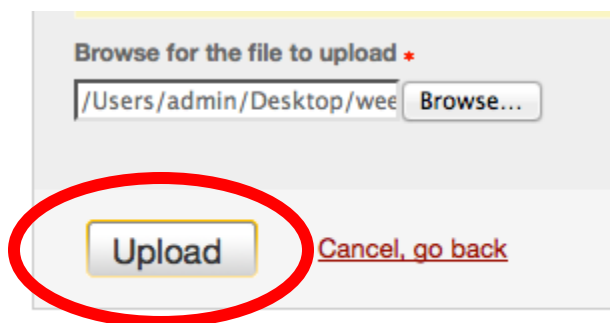


4. Make sure your first and last name are entered
5. Enter in a submission title
6. Click browse

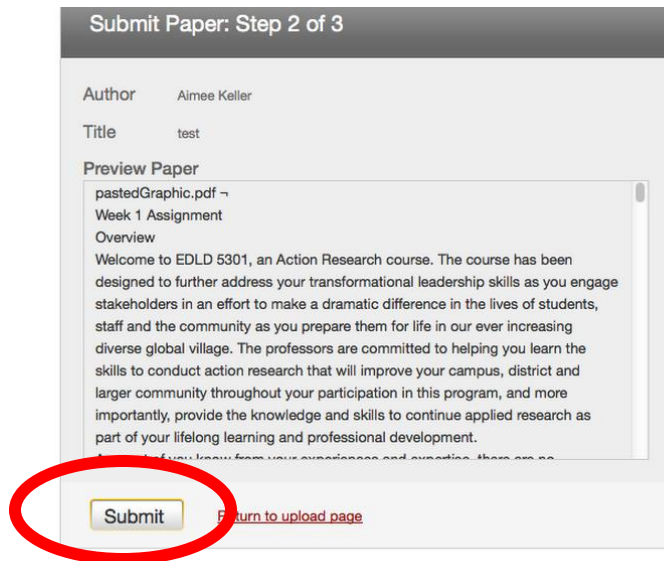


7. Select your document and click open
8. Click "Upload"

Note: If you have a Mac you will need to save your document as an rich text format document before uploading



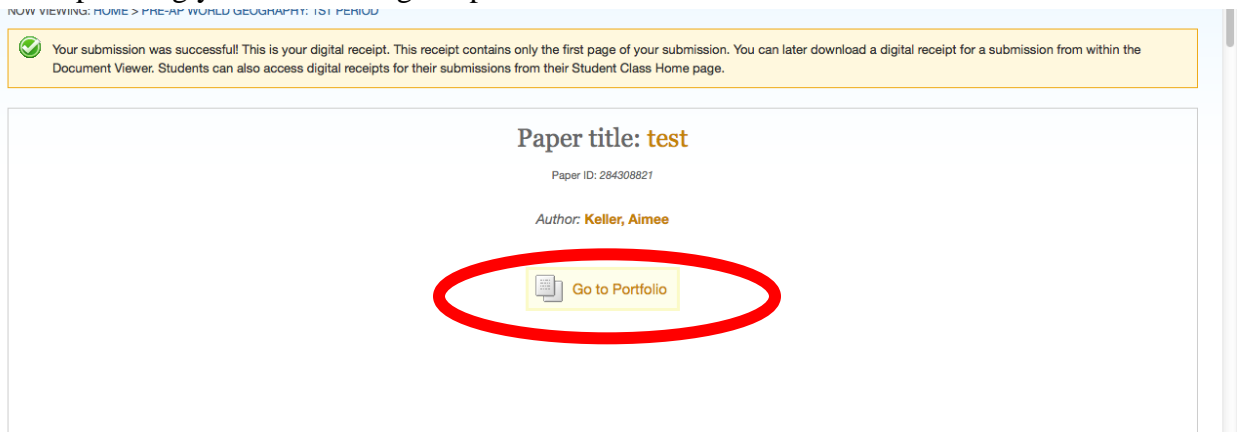
9. Click Submit after file uploads





10. Your file is now successfully uploaded.

To check plagiarism:

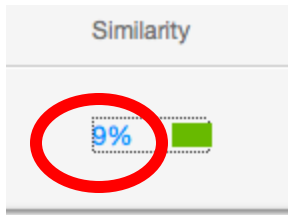
1. After uploading your file click "go to portfolio"



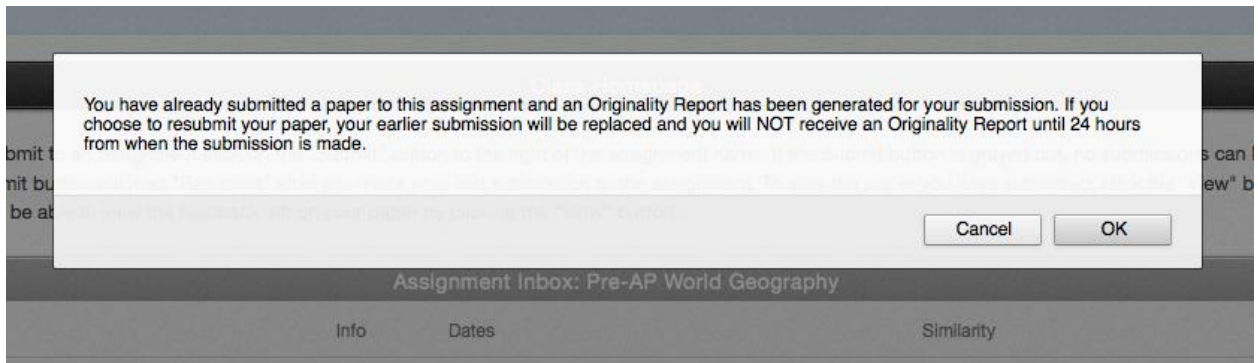
2. You will see a similarity column with a blue % number and a bar (green, red, or yellow).

Assignment Inbox: Pre-AP World Geography			
Info	Dates	Similarity	
Themes of Geography Book Report	Start 13-Nov-2012 1:55PM Due 10-Dec-2012 11:59PM Post 26-Dec-2012 12:00AM	9% 	Resubmit View 

3. If you are over 5% plagiarized click on the percentage given



4. See where you have plagiarized and retype those sections.
5. After making those corrections you can resubmit
6. Click Resubmit
7. You will see a warning



8. Click Ok and follow steps to submit a paper.

Note: Remember to pay attention to the warning. Although you will not be able to see the plagiarism amount for 24 hours the paper is still successfully submitted to your teacher.